

AIRPORT WIDE VACCINATION POLICY

Purpose: The purpose of this directive is to communicate and acknowledge the requirements as related to the mandatory vaccination policy of federally regulated employees at the Red Deer Regional Airport.

Related Information: Refer to guidance material attached.

Affected stakeholders: All agencies, businesses or any stakeholder, both private and public that are federally regulated and/or have employees working at the Red Deer Regional Airport.

Summary: As of October 30, 2021, employers in the federally regulated air, rail, and marine transportation sectors are required to establish vaccination policies for their organizations. Specifically, the vaccination requirement will apply to:

1. Airlines and airports, and other organizations who have employees who enter restricted areas of airports, such as, above/below-wing support staff, concession and hospitality workers and so on; and
2. Airport tenants/partners that access the restricted area.

Note: Restricted area is defined as the sterile area of the air terminal building, and the apron next to the terminal.

As outlined in the lease, license, or operating agreements with the Red Deer Regional Airport Authority, the lessee or signatory to the airport agreement will ensure they (their employees, users, customers, guests and occupants) will comply with all municipal, provincial and federal regulations. In this specific case, all airport stakeholders must demonstrate that their organization meets the Federal COVID-19 vaccination policy/order requirements.

As the Airport Operator, we are required to ensure that all stakeholders and their users have been notified of this requirement and have also established internal procedures to ensure compliance. As such, please review and sign the Formal Declaration at the end of this document and email back to the undersigned no later than November 5, 2021.

Graham Ingham

Chief Executive Officer,

Red Deer Regional Airport

g.ingham@flyreddeer.com

403.886.4388

Formal Declaration:

Date of Declaration: _____

I, _____ (name), being _____ (title) of the firm of _____, do solemnly declare, as of the date of the declaration, that:

I have ensured that a corporate policy for continued adherence to the Federal Vaccination requirements has been created and will be followed for such time as it is mandated by the Government of Canada, and required by Transport Canada.

If requested, I shall make available all records pertaining to this policy to a designated authority under the terms and conditions of my lessee, license or operating agreement.

A copy of this declaration shall be submitted to the office of the Chief Executive Officer no later than November 15, 2021.

Signature