

INSTRUCTIONS: READ THIS BEFORE CONTINUING

1. Please print legibly and in Pen.
2. Complete all fields as applicable to your application.
3. All applicants must fill out Part 1 and Complete Canadian Airport Security Awareness Program training (National Module only, Available online).
4. Gate Key Card issuance requires a valid Restricted Area Pass.
5. Applications for an Airport Vehicle Operators Permit require a valid Restricted Area Pass, Driver's License, and may require a Radio License, and AVOP testing.
6. All Vehicles that will be inside the fence at Red Deer Airport must have registration and insurance documents on file.
7. To register as the Company or Hangar Authorized Signing Authority contact the airport security office.

Submission Checklist

- All fields filled out correctly
- Canadian Airport Security Awareness Program Certificate
- Original Government photo ID showing your address
- Proof of Transportation Security Clearance (If held)
- My Signature on Page 5
- Authorized Signing Authority Signature on Page 5
- Original Valid Driver's License (AVOP ONLY)
- Original Radio License (D or D/A AVOP ONLY)
- Red Deer Airport Operations Signature on Page 5 (AVOP ONLY)
- Proof of Insurance for all vehicles
- Original vehicle registration certificate

Privacy Disclosure

The Red Deer Airport complies with PIPEDA. All personal information supplied will be kept confidential.

The Red Deer Airport respects your privacy. The information that you provide us in the Red Deer Airport Consolidated Security Application Form will be used by the airport to assess possible security access.

The Red Deer Airport will not use or disclose personal information for any purpose other than those for which it was collected, except as required by law, or with consent.

Personal information is retained only as long as necessary for the fulfillment of the purposes for which it was collected, or as required by law.

Restricted Area Pass Objectives and Terms of Issue

The aim of the Red Deer Airport Restricted Area Pass is the prevention of unlawful acts of interference with civil aviation by the granting of clearances to persons with a need and right to access the Airport. Anyone who requires a Restricted Area Pass shall call the Red Deer Airport Administration Office at 403-886-4388 and make an appointment.

Applicants must apply in person with Valid Government Identification. A Pass will only be issued if the application has been endorsed in writing, by the Authorized Signing Authority of the Company or Hangar owner.

OBJECTIVE

The objective of the Red Deer Airport Restricted Area Pass is to prevent the uncontrolled entry into a restricted area of the airport by any individual who:

- I. is known or suspected to be involved in activities directed toward or in support of the threat or use of acts of serious violence against persons or property;
- II. is known or suspected to be a member of an organization which is known or suspected to be involved in activities directed toward or in support of the threat or use of acts of serious violence against people or property;
- III. is suspected of being closely associated with an individual who is known or suspected of:
 - being involved in activities referred to in (I.);
 - being a member of an organization referred to in (II.); or
 - being a member of an organization referred to in (V.) hereunder.
- IV. the Red Deer Airport reasonably believes, on a balance of probabilities, may be prone or induced to:
 - commit an act that may unlawfully interfere with civil aviation; or
 - assist or abet any person to commit an act that may unlawfully interfere with civil aviation.
- V. is known or suspected to be or to have been a member of or a participant in activities of criminal organizations as defined in Sections 467.1 and 467.11 (1) of the Criminal Code of Canada;
- VI. is a member of a terrorist group as defined in Section 83.01 (1)(a) of the Criminal code of Canada.

Any person matching the individuals listed above may be excluded from consideration for the issue of a restricted area pass.

TERMS OF ISSUE

As an applicant for, or a holder of, the Red Deer Airport Restricted Area Pass I understand, agree to, and will abide by the following terms of issue:

- 1) That I will disclose any personal involvement in current or past activities that may exclude me from consideration for the issue of a Restricted Area Pass;
- 2) That the Pass issued to me is the property of the Red Deer Airport;

- 3) That I will safeguard the Pass at all times and report loss or theft of the Pass without delay to the Red Deer Airport via a written lost/stolen Pass Declaration, explaining the circumstances leading to the loss or theft. Loss of a Restricted Area Pass is a very serious matter. You need to report it as soon as possible to the Signing Authority Officer in your organisation and to the Red Deer Airport Administration Office. On receipt of this information, you and the Signing Authority for your organization should complete a Notification of Lost/Stolen Restricted Area Pass Form.
- 4) That I will not permit unauthorized use of the Pass and will wear/display the Pass at all times when I am in the airport restricted area, on my outermost garment at or above waist level in a manner that is easily visible;
- 5) That I will not enter or remain on Red Deer Airport restricted area without my Pass in my possession and visibly displayed;
- 6) That I will not knowingly and willingly assist any person not in possession of a valid Pass to gain entrance into a restricted area;
- 7) That I will surrender the Restricted Area Pass on termination of employment/need to access, or on demand of the Red Deer Airport;
- 8) That my employer will notify and surrender the Pass upon termination of employment. My employer will notify the Red Deer Airport Administration Office in writing of any person who no longer requires their Pass;
- 9) That I will surrender the Red Deer Airport Restricted Area Pass upon the expiry date to the Red Deer Airport at which time I can apply for a new Pass;
- 10) That where there is a change in submitted information or change in access level status, the Red Deer Airport will be notified and the Pass returned for review and revalidation;
- 11) That I agree to abide with every lawful directive given by an authorized person, while on the property of the Red Deer Airport.

Part 1: Personal Information

First Name _____ Last Name _____

Home Phone _____ Cell Phone _____

Email address _____ Date of Birth _____

Physical Address _____

City _____ Province _____

Mailing Address _____

City _____ Province _____ Postal Code _____

Height (cm) _____ Weight (kg) _____ Hair Colour _____ Eye Colour _____

Citizenship _____ Country of Birth _____

CASAP Completion Date _____

Do you hold a Transportation Security Clearance? (Check) Yes No

Employer, or Hangar Number and Owner for aircraft owners _____

Job Title _____

Driver's License or other Government ID Number _____

Part 2: Gate Key Card

Gate Access Required (Check all requested) 4 5 10

Part 3: Aircraft Registration

Type _____ Registration _____ Owner _____

Type _____ Registration _____ Owner _____

Type _____ Registration _____ Owner _____

Part 4: Airport Vehicle Operators Permit

Name _____

Justification _____

ROC-A Number _____

Class Requested (Check) D (All Airside Areas)
 D/A (Taxiways and Aprons)
 A (Apron Only)

RDRAA Operations Signature _____ Date _____

Applicant Declaration

I have read and understand the Red Deer Airport Restricted Area Pass Objectives and Terms of Issue and agree to abide by the terms set forth herein.

I permit the Red Deer Airport to use my personal information for obtaining a Red Deer Airport Restricted Area Pass

I certify that the information contained in this application is true and correct to the best of my knowledge and that no pertinent information has been withheld. I acknowledge that all passes, permits, access devices, and clearances provided may be rescinded at any time to ensure the Safety and Security of the airport.

 Applicant (Print Name)
 Date _____

 Signature

 Company Signing Authority or Hangar Owner
 (Print Name)
 Date _____

 Signature

 Application Processed by Red Deer Airport

 Pass Control Office

 Date